

VILLAGE OF LIBERTYVILLE
SUSTAIN LIBERTYVILLE COMMISSION

October 17, 2018
Village Hall Board Room
118 W. Cook Avenue
4:00 PM

AGENDA

- 1) Approval of Minutes - September 19th Meeting
- 2) Commercial Recycling Project - Recycling Flyer, Presentation Plan and Data Requested
As of August 2018 - 245 Recycling Businesses (47%) of 518 Total*.
- 3) Prairie/Native Garden Location Possibilities and Project Plan
- 4) Disseminating Educational Info (Recycling Guidelines)
- 5) Other Items/Updates
- 6) Adjourn

* Defined as total number of businesses participating in the Village of Libertyville's Commercial Solid Waste Services Agreement.

*Any individual who would like to attend this meeting but because of disability needs some accommodation to participate should contact the ADA Coordinator at 118 West Cook Avenue, Libertyville, Illinois 60048 (847) 362-2430.
Assistive listening devices are available.*

VILLAGE OF LIBERTYVILLE
Sustain Libertyville Commission

Minutes
Wednesday, September 19, 2018

A meeting of the Sustain Libertyville Commission was held on Wednesday, September 19, 2018 at 4:00 p.m. at the Libertyville Village Hall. Those in attendance included the following Commission members: Chairperson Doug Reed, Carol Cooper, Dave Wilms, Dave Neu, Joan Sayre and Cathy O'Brien. Also in attendance were Village Trustee Pat Carey, Village Administrator Kelly Amidei, Deputy Village Administrator Ashley Engelmann and SWALCO Recycling Coordinator Peter Adrian.

Approval of Minutes

The minutes of the August 18, 2018 meeting were approved as amended. It was noted that Cathy O'Brien should be placed as a regular member of the Commission and that the visitors in attendance should be included. In addition, the next regularly scheduled meeting should be updated.

2018 Sustainability Plan

The Chair noted that the updated plan was adopted by the Village Board on August 28, 2018. It was requested that the updated plan be placed on the Village's website.

Commercial Recycling Project - Info Received, Canvassing Plan, Recycling and Waste Weight from Commercial Businesses

The Chair provided copies of a spreadsheet received from Groot which includes commercial refuse and recycling data for the Village. He reviewed the data and found that out of the 518 addresses on the list, 273 are not using Groot for recycling services, which equates to 53% of businesses. Chair Reed asked if staff could obtain refuse weight vs. recycling weight data. The Commission would like to increase awareness of the services offered by Groot for businesses. Chair Reed recently visited several businesses to get their feedback on the Village's recycling program. The feedback received was positive. Chair Reed indicated that he would like the Commission to work together to visit the businesses that are not recycling to educate them on the program. When the Commission visits businesses he will ask them if they are aware of the recycling program, if they recycle and can then follow-up with the business. A communication piece was developed by Chair Reed which was distributed to the Commission for review. The general consensus was in support of the material. Chair Reed will solicit feedback from Trustee Garrity and Brian Koppen at Groot before it is distributed. It was noted that some businesses may not be able to take advantage of the program if they are renting space in a building as a tenant.

Disseminating Educational Info on Recycling

The Commission discussed how to reach as many people as possible with educational material. The Village newsletter has been used to reach residents and business owners. Other ideas included involving the Chamber of Commerce and MainStreet Libertyville to disseminate information.

Staff provided an update on the AmeriCorps intern program. The Village will share an intern with the Village of Grayslake. The intern will be with the Village for 850 hours. The intern is scheduled to begin sometime in October. The intern can assist with the business recycling campaign, as well as other educational items. Staff noted that the intern could assist with an education seminar on recycling initiatives. The Commission asked that staff look into whether or not other green initiatives could be discussed along with the educational seminar on recycling.

DRAFT

Mr. Adrian of SWALCO stated that he would be willing to provide laminated recycling do's and don'ts cards for businesses that the Commission could distribute. It was also noted that staff should reach out to Groot to ask them if they would be willing to label their containers more clearly regarding recycling do's and don'ts.

Other Items/Updates

Commissioner O'Brien provided an update to the group on the Illinois Green Council. She shared information regarding voting on green initiatives in the State of Illinois. She reminded the group that the Illinois Solar Tour is going on this upcoming Saturday. She further discussed the Illinois Green Jobs Coalition. Commissioner O'Brien also asked if we could look into potential grants through the Libertyville Rotary for decorative refuse or recycling containers.

Commissioner Wilms asked that the group consider discussing wind and or solar energy goals for the Village. It was suggested that the Commission discuss long-term green energy recommendations to provide to the Village Board. The Commission may also want to look into the Mayor's Climate Change pledge.

Commissioner Neu asked if the demonstration garden that is included in this year's budget would begin soon. Staff will bring potential locations back to the next meeting. Commissioner Neu noted that he may have a source for plants that need to be re-used from an existing garden.

Mr. Adrian recommended that the Commission look into holding a pumpkin recycling day in Libertyville. He suggested that staff could contact Groot to see if they would provide the Village with a container. He also noted that November 3 is usually a good day to hold the event and that staff is not really needed to monitor the event as long as a container is made available.

The next Commission meeting is scheduled for Wednesday, October 17, 2018. The meeting was adjourned at 5:34 p.m.

Respectfully submitted,

Ashley Engelmann
Deputy Village Administrator

FREE RECYCLING for Commercial Businesses

Item #2

potentially *reducing your waste service volume and cost.*

The Village of Libertyville's commercial waste contract offers businesses up to 1.5 cubic yards of recycling once per week at NO ADDITIONAL CHARGE.

Container choices are a 95 gallon toter (0.47 cubic yard), a 1 cubic yard or a 1.5 cubic yard container with wheels, all displayed below, along with their approximate sizes (width x height x depth):

27"x42"x29"



79"x40"x33"



80"x46"x35"



Add FREE recycling service to your business today by contacting:

Brian Koppen at 224-628-4591 or bkoppen@groot.com

- Sustain Libertyville Commission -

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Commercial Recycling Initiative Village of Libertyville

Please turn off or silence your cell phone!

Recommended script for Village business recycling presentations -

1. My name is _____, and we are with the Sustain Libertyville Commission.
2. Are you the Manager? (Try to obtain their name.)
3. It appears that your business is NOT currently utilizing free recycling services.
- 4. Give Manager our Commercial Recycling Handout.**
5. If the business uses an alternative recycling process (e.g. taking it home to recycle), please document.
6. If not, ask if they are aware that the Village's Commercial Waste Services Contract with Groot (now owned by Waste Connections) offers businesses up to 1.5 cubic yards of recycling once per week at NO ADDITIONAL CHARGE?
(Note if they were aware or unaware.)
7. "Adding a Recycling bin might enable you to reduce your solid waste costs".
8. "Would you be interested in starting a recycling service?"
9. If interested, "may we follow up with you?"
10. Thank you very much for your time and attention.

Please enter the date, person interviewed, how they are recycling, aware or not aware, interested or not, if follow up is authorized.

For example, to the right of their business info, enter:

Burt's Deli	9/12 Ralph doesn't recycle, unaware, interested, follow up
Picnic Basket	9/24 Mohammed - they recycle cardboard in Village's bin. No follow up

Garbage						
Franchise Matrix Pricing 2/1/2018						
65 gal toter	1X	2X	3X	4X	5X	6X
Libertyville	29.71	37.14	42.45	47.76	53.06	58.36
95 gal toter						
Libertyville	29.71	37.14	42.45	47.76	53.06	58.36
1 yard						
Libertyville	40.33	75.35	84.89	92.32	99.76	107.18
1 yard compactor						
Libertyville	40.33	75.35	84.89	92.32	99.76	107.18
1.5 yard						
Libertyville	41.39	79.59	90.20	98.70	107.18	115.67
1.5 yard compactor						
Libertyville	41.39	79.59	90.20	98.70	107.18	115.67
2 yard						
Libertyville	42.45	84.89	127.35	169.79	185.71	212.24
2 yard compactor						
Libertyville	68.98	127.35	180.41	233.47	286.53	339.59
4 yard						
Libertyville	63.67	127.35	191.02	233.47	286.53	339.59
6 yard						
Libertyville	95.51	191.02	286.53	350.20	413.88	456.32
6 yard compactor						
Libertyville	159.18	307.75	456.32	573.06	689.79	806.51
8 yard						
Libertyville	122.04	244.08	366.12	488.15	573.06	636.72
10 yard						
Libertyville	148.57	297.14	445.71	594.27	679.18	742.85

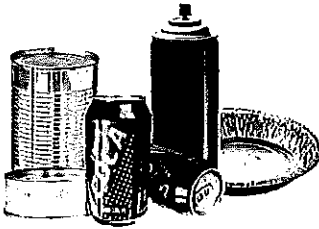
Recycling						
Franchise Matrix Pricing 2/1/2018						
65 gal toter	1X	2X	3X	4X	5X	6X
Libertyville	Free	37.14	47.76	58.36	68.98	79.59
<i>Additional Cart Libertyville</i>	26.53	37.14	47.76	58.36	68.98	79.59
95 gal toter						
Libertyville	Free	37.14	47.76	58.36	68.98	79.59
<i>Additional Cart Libertyville</i>	26.53	37.14	47.76	58.36	68.98	79.59
1 yard						
Libertyville	Free	37.14	47.76	58.36	68.98	79.59
<i>Additional 1yd Libertyville</i>	26.53	37.14	47.76	58.36	68.98	79.59
1.5 yard						
Libertyville	Free	37.14	47.76	58.36	68.98	79.59
<i>Additional 1.5yd Libertyville</i>	26.53	37.14	47.76	58.36	68.98	79.59
2 yard						
Libertyville	21.23	37.14	53.06	63.67	74.29	84.89
4 yard						
Libertyville	39.26	60.49	76.41	87.02	97.63	108.24
6 yard						
Libertyville	47.76	78.53	109.30	119.92	130.53	141.14
8 yard						
Libertyville	58.36	89.14	119.92	130.53	141.14	151.76
10 yard						
Libertyville	72.17	102.94	133.71	144.32	154.94	165.55
*Up to 1.5 yard recycle 1x container FREE						



RecycleFirstTrashLast.org

Here are the first things you need to know when recycling curbside in Lake County, IL. Place these items together in your recycling container:

METAL



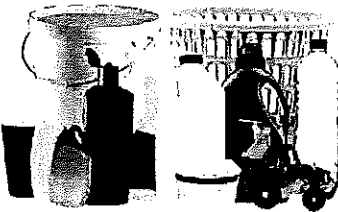
ACCEPTED: All clean and empty aluminum cans, foil and foil pans; steel and tin cans; spray cans and paint cans; kitchen pots, pans and trays; utensils.

Caps, lids, pull tabs and labels may remain on the containers. Place metal lids inside of empty cans.

NOT ACCEPTED: Propane or helium tanks; needles or syringes; electronics, small appliances; batteries; hangers; wire; holiday lights; ammunition; flares; combustible liquids or gases.

Metal containers and foil should be clean, empty of all liquids and free of food residue.

PLASTIC



ACCEPTED: All clean and empty plastic household containers, bottles of any size; jugs; tubs; cups; clamshell style containers; reusable food containers; laundry baskets; hangers; buckets; storage totes; kitty litter tubs; plant pots; unmotorized toys; small non inflatable pools.

Caps, lids, rings, handles and labels should be left on the plastic containers.

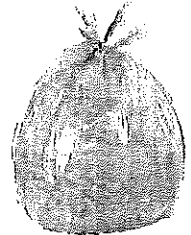
NOT ACCEPTED: Foam cups; foam cartons; foam packaging material; plastic bags; plastic wrap; plastic utensils and garden hoses.

Plastic containers should be clean, empty of all liquids and free of food residue.

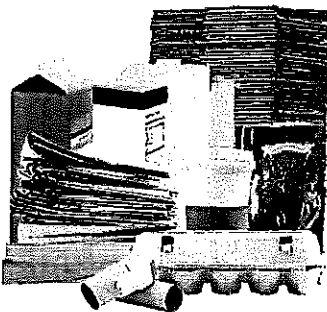
Clean and empty plastic bags and wrappers should be stuffed into one bag and tied closed. Recycle them at your nearest participating grocery or retail store. Do not place plastic bags and wrap in your recycling container. For more info go to filmrecycling.org

Include grocery bags; newspaper bags; bread bags; produce bags; zip lock bags; toilet paper, napkin and paper towel wraps; case wrap; diaper wrap; dry cleaning bags; plastic retail bags; bubble wrap; electronic wrap; furniture wrap; tyvek and other plastic shipping envelopes.

DO NOT include frozen food bags, prewashed salad bags, bio-based, degradable or compostable bags.



PAPER



ACCEPTED: Scrap paper; mail; envelopes, including window; copy paper; office paper; shredded paper; cards; cardboard boxes; cereal & frozen food boxes; newspaper; ads; inserts; catalogs; magazines; phone books; hardcover and soft cover books; paper egg cartons; paper cups; milk, juice and other paper beverage cartons; paper tubes; wrapping paper.

Shredded paper should be bagged.

Cardboard boxes should be flattened and must be cut down to pieces no larger than 3'x3'.

NOT ACCEPTED: Plastic bags, plastic wrap and straws; corrugated cardboard that contains food residue or wax-coating; paper towels; napkins; facial tissue; photos; laminated paper or paper coated with food, wax or foil.

Paper boxes and cartons should be clean, empty and free of all liquid, food residue or packing materials.

GLASS



ACCEPTED: Clean and empty glass bottles and jars, all colors.

Remove all caps and lids.

NOT ACCEPTED: Light bulbs; drink glasses; ceramics; bakeware; mirrors; ornamental glass; window and auto glass.

Glass containers should be clean, empty of all liquids and free of food residue.

For more information on how to properly recycle or dispose of items not listed, please contact SWALCO at (847) 336-9340 or go to RecycleFirstTrashLast.org.

This information was last revised September 2012.

