

VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
May 22, 2018

President Wepler called to order a meeting of the Board of Trustees at 8:00 p.m. in the Village Hall, 118 West Cook Avenue, Libertyville, IL. Those present were: President Terry Wepler, Trustees Donna Johnson, Richard Moras, Jay Justice, Scott Adams, Peter Garrity, and Patrick Carey.

RESOLUTION NO. 18-R-94: A Resolution Appointing a Village Administrator and Approving an Employment Agreement

President Wepler explained the Village had a vacancy in the Village Administrator position. The Village Board conducted interviews and a review process to select the next Village Administrator. The resolution presented provided for the appointment of the next Village Administrator as well as approval of the employment agreement which outlined the terms and conditions of employment. Trustee Johnson moved to approve the resolution appointing Kelly A. Amidei as the Village Administrator and approving the employment agreement. Trustee Adams seconded. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, Garrity, and Carey
NAYS: None

OATH OF OFFICE

President Wepler issued the Oath of Office to Village Administrator Kelly A. Amidei. Everyone present offered congratulations to her for her promotion.

EMPLOYEE RECOGNITIONS

President Wepler recognized the following Village employees in attendance for their service to the Village of Libertyville:

Bob Glodowski – Firefighter/Paramedic – 5 years
Kelly Amidei – Deputy and Interim Village Administrator – 15 years
David Thornborough – Public Works – 30 years

Others not in attendance were:

Phillip Portwich – Public Works Maintenance Tech – 10 years
Jean Putnam – Cashier/Receptionist Village Hall – 20 years
Donald Baldino – Equipment Mechanic I – 35 years

RESOLUTION: Augie Hock Retirement

President Wepler presented a resolution honoring and thanking Augie Hock for his years of service to the Libertyville Fire Protection District.

PROCLAMATION: LHS Wind Ensemble

President Wepler recognized and provided a proclamation to the Libertyville High School Wind Ensemble members to honor their title of Honor Band at the Illinois Super State Concert Band Festival.

PROCLAMATION: Students Demand Action

President Wepler read a proclamation declaring June 2, 2018 as National Gun Violence Awareness Day in the Village of Libertyville.

LOCAL EMERGENCY MANAGEMENT PROGRAM CERTIFICATE OF RECOGNITION

President Wepler presented an award to Fire Chief Rich Carani for recertification by the Lake County EMA for the Village's 2018 Emergency Operations Plan update.

ITEMS NOT ON THE AGENDA

President Wepler asked if anyone had anything to bring before the Village Board that was not already listed on the agenda.

Lisa Roti, 1212 Victory Drive, questioned the proclamation regarding Students Demand Action and the need for information prior to the announcement.

Linda Murbach, 1044 Gracewood Dr., asked for clarification regarding proclamations. President Wepler explained that a proclamation comes from the Mayor, and he has the authority to review and decide on a proclamation.

Ana Draa, 1020 Ashley Lane, thanked the Mayor for issuing the proclamation adding that she supports responsible gun ownership. President Wepler, noting that he supported the Second Amendment, stated he wants responsible gun ownership. He also stated there had been a good deal of false information on the Internet regarding the issue.

Barbara McCarthy, 173 Acorn Lane, stated the matter was really the responsibility of the School Board since it involved students and their safety.

Michael Scholler, 642 Sunnyside, stated he would support the proclamation if it were student led, but he thought the student group was backed by a group working against the Second Amendment. He stated that a town hall meeting should be held to discuss the matter. He added the proclamation endorsed the political group working to reduce the ownership of law-abiding citizens.

Melissa Phillips, 201 Cook Avenue, stated she supported responsible ownership and safety.

Benjamin Ferdinand, 940 Burrige Ct., stated he is a gun owner and former police officer, shared the concern for safety and offered a layered program for physical security and support to the Village and the high schools.

A high school student, Christian Voelker, thanked the Mayor for holding the student Town Hall meeting. He noted not all student groups are radical, and he thanked the Mayor for the proclamation and for being moderate.

Trustee Moras stated he did not want a national debate to be imposed on local issues. He added that a Village Board meeting was not the place to debate some topics, which could put residents against each other. He added the need for protection of the Second Amendment.

OMNIBUS VOTE AGENDA

The Mayor introduced the Omnibus Vote Agenda and asked if there were any items to be removed for separate discussion.

Omnibus Vote Agenda

- A. Minutes of the May 8, 2018 Village board Meeting
- B. Bills for Approval
- C. **RESOLUTION NO. 18-R-95:** A Resolution for a Raffle License – Prairie State Legal Services
- D. **RESOLUTION NO. 18-R-96:** A Resolution for the Memorial Day Parade and Utilize Cook Park – VFW
- E. **RESOLUTION NO. 18-R-97:** A Resolution to Approve a Contract Extension for Contractual Street Sweeping Services with TKG Environmental Services Group, LLC
- F. **RESOLUTION NO. 18-R-98:** A Resolution to Approve a Contact with Conservation Land Stewardship, LLC for Lake/Pond Shoreline Plant Maintenance
- G. **RESOLUTION NO. 18-R-99:** A Resolution to Award a Contract Extension to Patriot Pavement Maintenance for Pavement Crack Sealing
- H. **ORDINANCE NO. 18-O-25:** An Ordinance Amending Chapter 23 of the Municipal Code regarding No Parking Restrictions
- I. **RESOLUTION NO. 18-R-100:** A Resolution Approving an Extension to a Professional Services Agreement with GOVTEMPS USE for Facility Supervision at the Libertyville Sports Complex
- J. **RESOLUTION 18-R-101:** A Resolution to Accept a Proposal for the Replacement of the Adler Pool Heaters
- K. **RESOLUTION NO. 18-R-102:** A Resolution to Amend the Municipal Code

- L. **RESOLUTION NO. 18-R-103:** A Resolution to Approve a Contract for Biosolids Dewatering and Disposal Services at the Wastewater Treatment Plant with Synagro Central, LLC
- M. **RESOLUTION NO. 18-R-103:** A Resolution for Use of Village Property – Students Demand Action

Trustee Johnson moved to adopt the items listed on the Omnibus Vote Agenda in a single group pursuant to the omnibus vote procedures of the Libertyville Municipal Code. Trustee Moras seconded. President Weppler asked for further Board or public comment.

Lisa Roti, 1212 Victory Drive, asked who would be responsible for the orange ribbons and the time frame. President Weppler stated the student group would put up and take down the ribbons, and the ribbons would be displayed from June 1-June 8.

Michael Scholler, 642 Sunnyside, stated he was more upset about the orange ribbons than the proclamation. He stated the student group was financed by a left wing national initiative, not by a local group. He added the Village should not take a stand on the matter by endorsing a group that works against the Constitution. He asked that the entire matter should be delayed to allow for debate at another time.

A resident from 1307 Apple Tree Lane noted that she is a registered voter and part of a group of mothers in support of the Second Amendment.

Barbara Shafer, 315 Minear Drive, stated there had been no content listed in the meeting supplement. She feared the lack of transparency might lead to a rally or protest in Cook Park.

Ana Draa, 1020 Ashley Lane, approved of the proclamation, adding she was proud of the students' initiative. She thanked the Mayor for letting them have a voice.

Linda Murbach, 1044 Gracewood Dr., stated if the matter were initiated by LHS students that would be acceptable, but she did not support the proclamation.

Resident Dale Cedarberg stated he was a member of the NRA, and he thought the issue would open a Pandora's Box. He expressed the need for further conversation.

James Hayes, 817 Arthur, asked if the ribbons could include the wording "We support the Second Amendment"?

Benjamin Ferdinand, 940 Burrigge Ct., asked if any students were available who could speak on the matter. President Weppler explained it was finals week, but he had arranged for students to use the Village Hall to meet and discuss both sides of the issue.

A resident of 1307 Apple Tree Lane thanked the Mayor on behalf of the students.

Trustee Johnson stated the proclamation is only one item, and the Village Board was not endorsing any other group. The proclamation was not meant to restrict anyone's rights. She stated the message must be clear – safety and security in our schools. She suggested deferring to allow for clearer language.

Trustee Carey stated he retired from law enforcement, he was a gun owner and supported the Second Amendment and responsible gun ownership. He added the proclamation did not take a side but endorses reduction of violence. He noted the important matter was keeping guns out of the hands of those who would do harm. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, Garrity, and Carey
NAYS: None

RESOLUTION NO. 18-R-104: A Resolution for Allocation of Motor Fuel Tax (MFT) Funds in the amount of \$1,370,000 for Various Village Roadway and Bridge Projects

President Weppler explained that Public Works Staff would be overseeing numerous transportation improvement projects in various stages over the course of the 2018/19 Fiscal Year. The approved Fiscal Year Annual Budget includes the following projects/phases and budget amounts within the Motor Fuel Tax (MFT) Fund in Account# 07-0000-0-738:

Project	Phase	Budget Amount
Golf Road Resurfacing	Phase III – Construction (Summer 2018)	\$ 226,000*
Golf Road Resurfacing	Phase III – Construction Engineering	\$ 305,000
Rockland Road Reconstruction	Phase II – Final Engineering Design	\$ 225,000
Rockland Road Reconstruction	Phase III – Construction (Summer 2019)	\$ 289,000*
Rockland Road Reconstruction	Phase III – Construction Engineering	\$ 75,000
000 and authorize certification by the Village Administrator (as Deputy Clerk) and attested by the Village Clerk. Rockland Bridge Replacement	Phase I – Preliminary Design	\$ 200,000
2019 Road Rehabilitation Program	Land Surveying and Engineering Design	\$ 50,000
	TOTAL	\$ 1,370,000

* Accounts for the Village's 20% responsibility for the anticipated construction cost (80/20 Federal share)

State law requires the Village obtain authorization from the Illinois Department of Transportation (IDOT) to expend the MFT funds. Staff recommended approval of the IDOT standard Resolution (BLR Form 14230) to appropriate MFT funds in the amount of \$1,370,000. President Wepler then asked for questions or comments and there was none.

Trustee Johnson moved to approve the resolution for allocation of Motor Fuel Tax Funds in the amount of \$1,370,000 for various Village roadway and bridge projects. Trustee Garrity seconded. President Wepler asked for further questions or comments and there was none. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, Garrity, and Carey
NAYS: None

RESOLUTION NO. 18-R-105: A Resolution to Purchase Bulk Rock Salt from Morton Salt, Inc.

President Wepler reported the Fiscal Year 2018-19 Annual Budget in Snow Removal & Ice Control provides \$156,000 for the purchase of bulk rock (road) salt in Account# 01-0204-5-706. The Village participates in a joint road salt purchase bid administered by the Lake County Division of Transportation. Morton Salt, Inc. was the low bidder. The Village is able to receive a unit price of \$62.14 per ton for the 2018-19 season based on our estimated quantity of 2,400 tons. This unit price is based on a minimum 80% (1,920 tons) up to a maximum 120% (2,880 tons) quantity purchase.

The Village is obligated to purchase 80%, which is 1,920 tons and amounts to \$119,308.80. If needed, Staff also recommended the ability to purchase additional salt up to 590 tons, which would be dependent upon the number of ice control and snow removal events, and equal to the amount of the budgeted funds of \$156,000. The total amount of salt purchased would be 2,510 tons.

Staff recommended approval of the resolution to approve the purchase with Morton Salt, Inc. for the minimum salt quantity of 1,920 tons, and the ability to purchase up to a total amount of 2,510 tons of salt as needed based upon weather conditions and usage, for the not-to-exceed amount of \$156,000. President Wepler asked for questions and comments.

Trustee Moras asked when the Village's salt dome would be completed. Director of Public Works Paul Kendzior stated that completion of the dome was expected for mid to late June. A resident asked who was responsible for the major roads such as Routes 21 and 137. President Wepler explained that although these were county roads, the Village of Libertyville uses its own trucks and Staff to clear those roads.

Trustee Carey moved to approve the resolution to purchase bulk rock salt from Morton Salt, Inc. for the not-to-exceed amount of \$156,000. Trustee Adams seconded. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, Garrity, and Carey

NAYS: None

RESOLUTION NO. 18-R-106: A Resolution to Approve a Professional Services Agreement for the Charles Brown Reservoir Restoration and Enhancement Project

President Wepler explained the Charles Brown Reservoir, which serves as the outfall for the Highlands Subdivision that consists of Ames Street, Burdick Street, Carter Street, Dawes Street, Drake Street, Crane Boulevard and Rockland Road, drains to the Seavey Ditch by a pump station. The reservoir provides approximately 80 acre-feet of detention.

The Master Storm Water Management Plan is not anticipated to be completed until at least late fall of this year. An additional “quick victory” project is proposed to restore the Charles Brown Reservoir and provide flood reduction benefits for the 550-acre tributary area, which will include Highlands Subdivision. The proposed work will include removal of the overgrowth vegetation, restoration with maintenance free wetland plantings and repair to the inlet and outlet storm sewer lines.

Staff requested a proposal from the firm of Christopher B. Burke Engineering, Ltd. (CBBEL), which is the same firm that is preparing the Master Storm water Management Plan and has previously prepared Reports on the Reservoir, to prepare engineering drawings, specifications and a cost estimate, obtain the required permits and provide assistance with the competitive contractor bidding process for the proposed project. The Proposal received from CBBEL was in the amount of \$70,760. The Fiscal Year 2018/19 Annual Budget contains \$100,000 in the Project Fund in Account #40-0000-0-774 for the proposed engineering work.

Staff recommended approval of the resolution to award a professional services agreement for the Charles Brown Reservoir Restoration and Enhancement Project to the firm of Christopher B. Burke Engineering, Ltd. in the amount of \$70,760 and authorized execution by the Village Administrator. President Wepler asked for questions and comments.

Trustee Johnson stated that Christopher B. Burke Engineering had performed good work in the past, and there would be a clear idea of the Village needs after the completion of the storm water study. She added that although the report is not yet completed, work would be done with the current information available. Trustee Garrity stated the initial study showed the necessity of relief in the Nicholas Dowden and Charles Brown Parks.

President Wepler stated that with every street that is being resurfaced, there is also work being completed on the water and sewer lines.

Trustee Johnson moved to approve the resolution approving a Professional Services Agreement for the Charles Brown reservoir restoration and enhancement project. Trustee Adams seconded. President Wepler asked for further questions and comments and there was none. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, Garrity, and Carey
NAYS: None

RESOLUTION NO. 18-R-107: A Resolution Approving a Professional Services Agreement with the Libertyville Civic Center Foundation for Senior Services

President Wepler explained the Village and the Libertyville Civic Center have discussed the need for on-site supervision of the Senior Center. The Senior Center is located in the Libertyville Civic Center and the Village sub-leases the space to provide Senior Center Services. Currently two part-time employees provide day-to-day Senior Center support. The Recreation Manager supervises these employees and manages the Senior Center, however she also has many other required responsibilities and is not available to be on-site as often as needed.

The Executive Director of the Libertyville Civic Center Foundation (LCCF) is on-site daily and is willing to provide the management of the Senior Center on a daily basis. As a result, the Village drafted a Professional Services Agreement to provide for a \$5,000/month fee to provide Senior Center Services. This fee will cover the expenses (including payroll costs) of the Senior Center and the revenues will also be remitted to the LCCF as the manager of Senior Center programming.

The Village's 2018/19 Annual Budget provides \$90,000 in the Senior Programs Account. There is \$15,500 in budgeted revenues that the Village will no longer receive. There are adequate financial resources to make this change to a contractual service agreement. The LCCF Board approved the agreement at their May 10, 2018 meeting.

Staff recommended approval of the Resolution to approve a Professional Services Agreement with the Libertyville Civic Center Foundation and authorized execution by the Village Administrator. President Wepler asked for questions and comments.

Responding to Trustee Justice, Administrator Amidei explained there would be two designated part time employees and the cost to the Village would be approximately \$60,000. President Wepler noted that most seniors who use the programs are from Libertyville or the Township. Many Saddlebrook residents, former Libertyville residents, also use the Civic Center. Trustee Justice stated the Village should have an annual audit

on the Senior Center operations. He added if the Village is financially involved, the Village should see where the money is going. Trustee Carey noted he is a member of the Senior Council, and a monthly report is completed. President Weppler stated the agreement could be terminated if there were concerns and there is a need for on-site management.

The Civic Center Foundation President, Walt Oakley, thanked the Village for supporting the seniors, and he added there were approximately 2,600 rentals of the facility yearly.

Trustee Carey moved to approve the Professional Services Agreement with the Libertyville Civic Center Foundations for senior services. Trustee Adams seconded. With no further questions or comments, the motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Adams, Garrity, and Carey

NAYS: None

ABSTAIN: Trustee Justice

PETITIONS AND COMMUNICATIONS

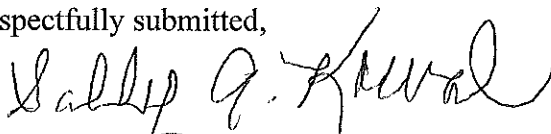
President Weppler announced the following:

- The Village Hall and all Village non-emergency offices will be closed on Monday, May 28, 2018 in honor of Memorial Day
- The VFW will hold a Memorial Day Parade on Monday, May 28, 2018 beginning at 9:30 a.m. followed by a memorial service in Cook Park
- MSL will host the annual Historic Home Tour on Saturday, June 9, 2018 from 10:00 a.m. to 2:30 p.m. Tours begin in Cook Park
- The Board of Fire and Police Commissioners will meet at 5:00 p.m. on Wednesday, May 30, 2018
- The Parks and Recreation Committee will meet at 6:00 p.m. on Tuesday, June 5, 2018
- The Zoning Board of Appeals will meet at 7:00 p.m. on Monday, June 11, 2018
- The Water and Sewer Committee has been cancelled for Tuesday, June 12, 2018
- The Village Board will meet at 8:00 p.m. on Tuesday, June 12, 2018

ADJOURNMENT

With no further business to come before Village Board, Trustee Moras moved to adjourn at 9:30 p.m., and Trustee Adams seconded. The motion carried on a unanimous voice vote.

Respectfully submitted,



Sally A. Kowal
Village Clerk