

# Village of Libertyville

## Emergency Telephone System Board

### Meeting Minutes

**June 23, 2016**

The quarterly monthly meeting of the Libertyville E.T.S.B. was held on June 23, 2016 in the Libertyville Police Department. The meeting was called to order by Chief Carani at 9:00 a.m.. Present were Fire Chief Carani, Police Chief Herdegen, Police Deputy Chief Fabbri, and Manager O'Connor. Trustee Justice provided prior notice that he would not be in attendance. Fire Asst. Chief Conner arrived at 9:05 a.m..

There were no members of the public present, and thus no public comment.

Chief Herdegen moved, with second by Deputy Chief Fabbri, to approve the meeting minutes of March, 2016. Voice vote was unanimous for approval.

Mgr. O'Connor provided an update to the STARCOM project. Police switched to the new system on June 13, 2016. So far the roll-out has been relatively smooth. The Officers are having to get used to new radio id numbers, but that will come with time and use. There is a "tinny" sound to the voices on the radio, Motorola was advised and will see if it can be tuned in better. The Vernon Hills and Highwood sites are still not on-line due to no power. Motorola is checking if the Vernon Hills site can be powered by a generator temporarily to provide better coverage. We will also be changing channel assignments for a few talkgroups during the next 60 days to improve efficiency and ease of use. Mobiles are still on order with Motorola, and the Fire portables are at Chi-Comm to be programmed.

A review of the dissolution process took place. A resolution indicating the Village's intention to comply with the Act will be on the next Village Board agenda. This is a necessary component of the consolidation plan that must be filed by June 30. The towns have also met to begin reviewing language for the Ordinances to dissolve the current ETSB's and form the new joint ETSB. Mgr. O'Connor advised that the State Police have estimated our 2016 surcharge revenue and it is within \$3,000 of what we budgeted. The Board was advised that the Village Administrator has directed that all consolidation ordinances and agreements as well as a the dispatch contract be completed prior to the end of this year. Vernon Hills was advised in writing by Chief Herdegen of disputes regarding payments and credits that are currently active issues. Mgr. O'Connor provided the Board with a revised end of year budget balance estimate (approximately \$333,000.00).

Mgr. O'Connor advised that now that the switch to Starcom is complete, the Police Department has approximately 50 radios (UHF) and accessories available for disposal. After discussion on the best use and method of disposal, Chief Carani stated he would take the portable radio batteries for EMA/CERT. Mgr. O'Connor will prepare a surplus equipment ordinance to permit disposal. Disposal will be done through Police and Fire association websites and possibly GovDeals.com. There is no desire to sell the equipment at auction to the general public unless its programming is wiped clean first.

Asst. Chief Conner informed the Board he would be purchasing a new portable radio for Fire that is already budgeted.

Chief Herdegen moved, with a second by Deputy Chief Fabbri, to adjourn the meeting at 9:30 a.m..  
Voice vote unanimous in approval.

DRAFT